



TEMPORARY AUTHORIZE QUORUM REDUCTION MEETING
October 20, 2021 10:00 A.M.
TOHATCHI CHAPTER MEETING MINUTES

AUDIO TELECONFERENCE CALL NUMBER: (575) 567-3331 PIN: 290 206 733#

- I. MEETING CALL TO ORDER: 10:11am**
- II. ROLL CALL:** President Sonny Moore, Vice President Mike Halona, Secretary/Treasurer Jean Crawford, Grazing Officer Gerald Moore, and LDA Elvis Bitsilly
- III. INVOCATION:** Sonny Moore
- IV. REVIEW/APPROVAL OF THE AGENDA:**
 Motion: Doris Benallie 2nd Franklin Thompson Vote: 7-0-1
- V. APPROVAL OF SEPTEMBER 2021 QUORUM REDUCTION MEETING MINUTES**
 Motion to approve and read on our own: Doris Benallie 2nd Laris Manuelito Vote: 7-0-1
- VI. PRESENTATION - Leadership Meeting in Twin Arrows:**

Council Delegate Halona is attending council session this morning. Vice President Halona is also unavailable currently to give presentation.

Community Service Representative, Maria - Presentations from the different departments within the Navajo Nation were given for example; Economy, Health, Social Services, and Education Department all gave presentations. Overall, President Nez had a proposed funding available of how much everything will cost as far as bathroom additions, broadband, chapter projects, and education. There is a 200 page on-line presentation provided, if you would like a copy please let me know and I'll forward the presentation.

VII. UNFINISHED BUSINESS

NEW BUSINESS: THE SEPTEMBER 2021 FINANCIAL REPORT

Secretary/Treasurer - I emailed out the financial reports and we can start with Balance Sheet for the month ending September 30, 2021. Our bank balance is \$374,049.14 and the total Fund Balance is **\$424,013.97**.

<u>Total Fund Balance Amounts</u>	
Chapter Activities Gen Fund	<u>\$26,140.99</u>
NN General Fund	<u>\$2,572.66</u>
Land Claims Trust	<u>\$18,015.28</u>
Supplemental Youth Fund	<u>\$20,452.45</u>
Housing Discretionary Fund	<u>\$27,045.26</u>
LGA Grant Fund	<u>\$27,997.40</u>
Chapter Stipends	<u>\$17,466.00</u>
Scholarship Claims Fund	<u>\$462.98</u>
PEP Funds	<u>\$10,202.05</u>
Emergency Fund	<u>\$6,892.31</u>
NN Sales Tax	<u>\$90,992.94</u>
NN CIP-\$180,000	<u>\$49,922.13</u>
NN CIP-\$200,000	<u>\$4,860.62</u>
Unhealthy Food Tax	<u>\$65,297.53</u>
Senior Citizen Fund	<u>\$2,312.99</u>
NAPI	<u>\$2,299.96</u>
General Fixed Assets	<u>\$51,080.42</u>
Total	<u>\$424,013.97</u>

On the Reconcile Cash Accounts which has been reconciled with bank is \$374,048.84 and, on the Detail, Combining Balance Sheet we have a balance of \$374,049.14 which shows a .30 cents difference between the two accounts. The .30 cents will be accounted for next month in the October financial report. I'll have President Moore explain the difference.

President Moore - After comparing our financial records to what the bank has, there is a difference of .30 cents on the reconciliation. The .30 cents are now a reconciling item and will go on financial record It's in our cash when deposited was either .30 cents over or short and will be reconciled next month. We will be transferring \$427,013.97 and after this occurs the .30 can be reconciled.

Motion to accept the Financial Report:

1st Doris Benallie 2nd Franklin Thompson Vote: 6-0-1

VIII. RESOLUTIONS

- 1. 106-10-2021 – Resolution approving FY 2021-2022 Carry-Over Budget for General Funds in total amount of \$372,933.55.**

President Moore - Annual year budget is discussed during fiscal year end which was September 30, 2021. The 2022 budget is prepared which we have completed and what's left in bank at year end is carried over to the new fiscal year.

Motion: Geneva Begay 2nd Laris Manuelito Vote: 8-0-1

- 2. 107-10-2021 - Resolution approving FY 2021 Chapter's Activities General (Fund 01) in amount of \$7,659.90 for 4th Quarter.**

President Moore - The revenues from July, August, and September that are collected from transfer station, xerox copies, etc. total in amount of \$7,659.90 and will be added to Chapter funds.

Motion: Laris Manuelito 2nd Doris Benallie Vote: 8-0-1

- 3. 108-10-2021 – Resolution Approving Vehicle and Heavy Equipment Operator Policy and Procedures.**

President Moore - Council Delegates across NN were able to purchase much needed tractor, backhoe and trailers for their chapters using shihasin funds. The NN is requesting policy and procedures for the new heavy equipment. There will be attachments: the policy, daily inspection form, preventive maintenance form, fuel usage form, and a form for rental fees.

Motion: Doris Benallie 2nd Pernal Manuelito Vote: 7-0-1

- 4. 109-10-2021 - Resolution approving Housing Discretionary Assistance (Fund 09) for Community member.**

President Moore - David Miller is requesting for discretionary assistance in amount of \$1,700.

Motion: Laris Manuelito 2nd Franklin Thompson Vote: 10-0-1

- 5. 110-10-2021 - Resolution to approve new member for the CLUPC for Fiscal Year 2022.**

President Moore - The new members for the next fiscal (2022) will be: Byron Bitsoie Sr., Deon Ben, Laris Manuelito, Nathan Notah, and Gerald Moore.

Motion: Doris Benallie 2nd Priscilla Duncan Vote: 6-0-6

- 6. 111-10-2021 - Resolution to request RBDO (Alvin Kee) and Economy Development to advertise to bring in another vendor to take over the NN Petroleum Gas Station.**

President Moore - All we are saying is we want RBDO and Economy Development to bring in another vendor.

Franklin Thompson - We get a lot of visitors in Tohatchi and we do need a new vendor. I would like to know who makes the selection, is it CLUPC? We should look at what the community needs and a vendor with good management.

Doris Benallie - I agree with Mr. Thompson, we need someone with good management and we have to be careful as to who we bring into our community. This is not the 1st time a business has bankrupt in the past

20 years. Hopefully, the new CLUPC will be vigilant as to who they bring into Tohatchi and using BASHSA as an example, they put up supermarkets across the NN and last week they sold out to another company.

Deon Ben - I would suggest we add language to this resolution addressing the safety issues. We have a lot more 18 wheelers who have camped at the old NN Gas Station overnight. We also have vehicles parked there under the carport with lights on, maybe some signaling going on that we are not aware of.

Laris Manuelito - CLUPC would have to re-visit this and an initial resolution to RBDO would be good to get the conversation going. It does not necessarily have to be a franchise; it could be someone who wants to open up a business with NN support. We need to be more open minded going forward on how we conduct business and not be so narrowminded and look to NN. We should be looking at upcoming entrepreneurs who want to establish themselves along the 491 corridors. RBDO can provide training on this topic.

Dorothy Bitsilly - We miss having a place where we and our children can get something hot to eat. The new vendor should sell food items which we use daily at home when preparing meals; for example; a convenient store which also has ready to eat hot meals.

Vice President Halona - Regardless as to who you bring in, they all have to compete for customers. The market share is not there to have another convenient store/gas station. A few years back, I met with the CEO and he shared the numbers of the convenient stores they are running and at the time, NN Petroleum Station was already in trouble, number wise. Everyone is gassing up in Gallup where they can save 15-20% per gallon. Market is not there unless we had another 1000 people move into Tohatchi.

Franklin Thompson - Who and when was this survey completed?

President Moore - Yes, we had 2 gas stations, and we were informed NN Petroleum Gas Station was not doing well as far as business. We do not have enough people to support 2 gas stations. We look at "Consumer Behavior" with that we know the new vendor has to offer something different. For example; Speedway's prices on gas were always 1 cent cheaper than NN Petroleum. What CLUPC will be undertaking is looking at Economy Development because we have prime land. They can do land withdrawals and have 'feasibility studies' conducted. The last study was done in 1984 and CLUPC will be working on this.

Doris Benallie - I believe within the last 10 years, and I'm sure it's on record with chapter, we brought in 2 individuals and paid them an average of \$10,000 to do a feasibility study. What happen to the feasibility study and the money which was paid to these individuals?

President Moore - Those individuals, as a matter of fact, they still owe us. They have been able to obtain grants for other communities like Crownpoint. I've been in contact with the individual, Milford Colson who is a grant writer. He is willing to help us out again and we were scheduled to meet on Friday. They had previously written grants for Tohatchi Chapter, but it did not work out, but they are still willing to continue to look for grants for us and are aware they still owe us.

Laris Manuelito - We were able to request for a feasibility study for District 14 from Twin Lakes to Naschitti with the help of Council Delegate Halona. Executive Director, JT Willie was on board pre COVID, and maybe we should ask him if we can still get the study completed.

President Moore - I've been asking Council Delegate Halona to assist us in uniting the District 14 chapters and working on pending projects together.

Franklin Thompson - Twin Lakes chapter officials and community are saying Tohatchi Chapter is dragging their feet on projects, example; the Safety Complex Building. We need to move on these projects.

Motion: Laris Manuelito 2nd Franklin Thompson Vote: 9-0-3

7. 112-10-2021 - Resolution to rescind 105-09-2021 due to error in the allocation amount, the new

amount is \$274,227.00

President Moore - We received call from W/R of an error in amount, so we had to make a correction. We will be increasing the 2022 Budget amount from \$269,505.00 to \$274,227.00 an increase of \$7,422.00

Motion: Doris Benallie 2nd Geneva Begay Vote: 9-0-1

8. 113-10-2021 - Resolution to amend Capital Improvements ICIP Project for 2023-2027 to include design and construction of 491 Highway Lighting.

President Moore - This is in regards to resolution 082-08-2021 ICIP listed Capital Projects. We met with the NN Transportation Department and the State. Under the previous administration, we submitted a Safety Audit resolution including all 5 chapters did as well to do a study, design, and cost of construction. We were advised to go after more funds. The Highway lighting was not included in the initial resolution so we are amending and adding it in now.

Geneva Begay - I'm concerned about the turn off (crossovers) for families on highway 491.

President Moore - We are having a walk-through meeting on October 27th with State and NN Transportation. It will begin at Tolakai and work down toward Tohatchi. I had created a list previously which included Dorothy Bitsilly, Mike Begay, and the Denetdale's. If we have more than 6, we were told they cannot do all at once. We will start with 3.

Motion: Laris Manuelito 2nd Franklin Thompson Vote: 10-0-1

IX. ANNOUNCEMENTS: We have 3 positions open here at Chapter: Heavy Equipment Operator, Carpenter, and Laborer. Closing date for Laborer and Carpenter is on October 22, 2021. The Chapter will be giving out Halloween candy to the community in from of Chapter on Sunday from 5pm-7pm. CLUPC meeting on November 12th @ 9am. Planning Meeting November 1, 2021 @ 10am, District 14 Grazing Meeting at Coyote Canyon Chapter on November 3, 2021 @ 9am, RWF Meeting on October 26th @ 1 pm at Tohatchi Chapter. Veteran's meeting at St. Mary's Church on November 3,2021 @ 2 pm.

Grazing Officer Moore - update on the Feed and Grain Distribution. Community Development is ready to go with allocations to the chapters, but they are waiting on NN Department of Agriculture to come up with the guidelines for the distribution. Hopefully, this will occur within the next 2 weeks, if not another month.

X. NEXT CHAPTER MEETING: November 17, 2021 @ 10am

XI. ADJOURNMENT: 12:18pm

Motion: Franklin Thompson 2nd Doris Benallie

Submitted by;



Secretary / Treasurer, Tohatchi Chapter October 20, 2021

cc: Mr. Sonny Moore, President
Mr. Mike Halona, Vice-President
Mr. Gerald Moore, Grazing Officer
Ms. Maria Allison, CSC
Mr. Pernall Halona, Council Delegate
Mr. Elvis Bitsilly, LDA
Ms. Geneva Begay, Red Willow Farm Board