



THE NAVAJO NATION TOHATCHI COMMUNITY CHAPTER

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Elvis Bitsilly, President

Lee Rodgers, Vice President

Jean Crawford, Secretary/Treasurer

Nathan Notah, Council Delegate Delegate

BURIAL ASSISTANCE PROCEDURES

1. The family member of the deceased who is requesting for burial assistance shall fill out a Chapter Heavy Equipment Request Form and submit to the Chapter Administration.
2. If Family are requesting for Family Plots, Administrative Staff will need to ask for a copy of the Land Withdrawal before taking any application in hand. Family Member would also need to contact the Grazing Official to approve the site of burial if on private land.
(All Family Burial Plots shall follow the Land Withdrawal Designation Regulations.) If there are any disputes about land/property regarding the family plot burial; the Chapter will deny the request. Chapter will not be liable for any disputes or family issues. Chapter can deny the request for family plot burial and will request to family to have burial done in the community cemetery.
3. The Office Staff will stamp the application of acceptance and all required documents.
4. The completed request form shall be forwarded to the Community Service Coordinator for final approval.
5. Should the Community Service Coordinator not be available, the Chapter President shall have the authority to approve or disapprove the request.
6. The Heavy Equipment Operator will then be notified and documents will be given to him/her and proper documentation shall be completed after work is done with the project report.
7. A copy of the Chapter Burial Request Form can be faxed to the Mortuary.

Payment Process:

1. If the decedent was over the age of 18 and has been a registered voter of Tohatchi Chapter; the usage of backhoe will be waived. Now, if the decedent was a minor, the parent(s) must be registered member of Tohatchi Chapter to waive the backhoe services.
2. If the decedent is NOT a Registered Voter then the fee will be \$178.08 for backhoe services by money order written to Tohatchi Chapter.
3. There is No Fee for Tohatchi Cemetery Plot. There is no preference as well when putting a person to rest.

I, _____ understand the burial assistance form that Tohatchi Chapter staff as explained and will submit the required documents to the Chapter (3) three days before the funeral service.

Requestor Signature: _____ Date: _____

Chapter Staff Signature: _____ Date: _____